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LAYTON, UTAH 84041
(801) 547-8133

March 7, 2019

City of Sparks
Fire Department
1605 Victorian Avenue
Sparks, Nevada 89431
Phone: (775) 353-2261

Attention: Bob King, DC/Fire Marshal

Subject: Professional Services Contract – Dated December 21, 2018

Mr. King:

West Coast Code Consultants, Inc. (WC³) has truly enjoyed working with the City of Sparks over the past several years. It is our understanding that the current purchase order of \$40,000 to assist the Fire Department with plan review services has been fulfilled and that the additional monies will be needed for us to assist the City with fire plan reviews through the end of the fiscal year. We have been asked to provide an estimate of what those fees might be for City Council approval.

I have reviewed the existing contract we have in place and do not feel there is any need to change the fees or other terms and conditions in the contract. It is also my understanding that the City expects the amount of work shared with our office to be roughly the same through the end of the year. With these items in mind, we estimate that the WC³ fire plan check fees for the period of March 2019 through June 2019 will be on the order of **\$30,000**.

Please feel free to call or email me should you have any questions or require any additional information.

Sincerely,

Chris Kimball, PE, MCP, CBO
Vice President